

UI customizations

Institutions may customize the messaging presented to Coordinators, Instructors, and Course Coordinators in the Unizin Order Tool. The customizations are available as institution-wide configurations. They may not be applied at the campus level, for example.

Customizations are useful because the business practices for eText and digital content ordering at your institution may vary. In some cases, you may wish to direct users to local institutional resources if they need support.

Tool branding and logo

The Unizin Order Tool can be lightly branded by your institution. Three particular variables can be set:

- **Tool name.** The "Unizin Order Tool" app name may be replaced with your local app name branding of the tool.
- **Tool logo.** The logo presented at the top-left of the Order Tool may be replaced with a custom image.
- **Tool footer.** The text in the footer of the Unizin Order Tool can be customized to your content (note: Institutions may want to provide links to privacy policies or end-user license agreements from the footer). See the customizable footer section below for more details.

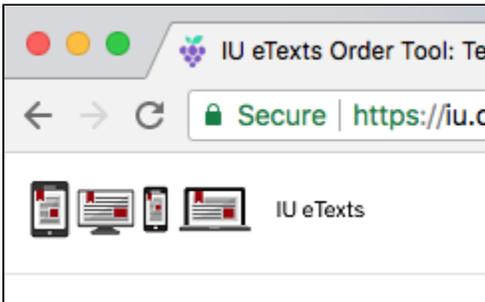


Image resolution

- Minimum: 72px
- Suggested width: 200px
- Suggested height: 42px
- It is recommended that your logo have a transparent background

How is the Tool logo used?

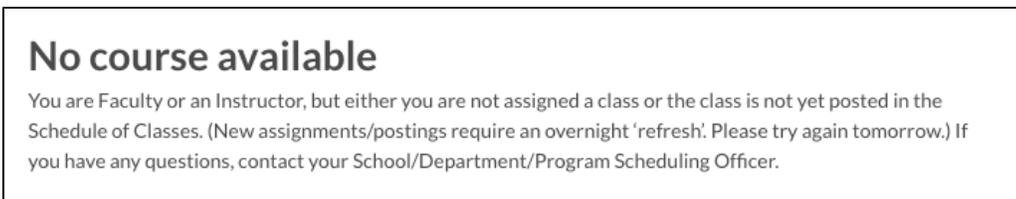
- The logo is not resized.
- The logo is never cropped.
- The logo will not appear smaller in certain views.
- The logo will always appear in a horizontal configuration.
- The logo will always appear on a white background.
- File delivery type must be png.

Access denied

Users access the Unizin Order Tool through your Institution's Identity Provider. If their access is denied, you may customize the text they're presented. It is common, for example, to guide users who think their access is denied in error to local support.

No teaching assignments available

Instructors who access the Unizin Order Tool during a valid ordering period but who *do not have any teaching assignments* are presented a custom message. You may customize the message presented to instructors to, for example, guiding them local support if they think the absence of teaching assignments is in error.



No coordinator courses available

Course coordinators who access the Unizin Order Tool during a valid ordering period but who *do not have any available courses for which they can order* are presented a custom message. Frequently, improperly-set permissions are the reason course coordinators cannot see their courses.

No course available

You are Faculty or an Instructor, but either you are not assigned a class or the class is not yet posted in the Schedule of Classes. (New assignments/postings require an overnight 'refresh'. Please try again tomorrow.) If you have any questions, contact your School/Department/Program Scheduling Officer.

Declare earning royalties

Optionally, you may require users ordering content to assert they stand to earn royalties from the sale of the content they order. This information is reported in the Order Tool's "Order feed" back to institutions, enabling their businesses processes to act on user assertions that they can earn royalties.

ROYALTIES

I stand to earn royalties from the student purchase of this content.

Consent to legal terms

Institutions may customize the terms and conditions that users consent to before confirming an order. Institutions may customize the terms presented to the user and the checkbox label that a user selects to assert they consent to the terms.

Terms & conditions

You must agree to the following to submit your order.

1. I understand that students will be charged the fee for this title on their Bursar account.
2. I understand I may not change or delete this request beginning 30 days before the start of the term.
3. I understand these Terms and Conditions apply to all the orders I place while in this session.

I agree

Confirm Order

Email order confirmation message

After a user submits an order, they will be redirected back to the Courses view and receive a notification in the UI about the submission success. Users also receive an email-based order confirmation message. Institutions may customize the email-based order confirmation message text that is presented to users.

IU ETEXTS ORDER TOOL

Order IU-20190327-191 Receipt

Thank you!

You have successfully submitted your IU eTexts order.

IU eTexts staff will send e-mail notification to the instructor of record once the stand-alone etext is loaded to the Canvas class site (normally, at least 30 days before the first day of the term).

If you ordered a digital product, contact your publisher rep. to finalize access and set-up.

Custom color branding

Institutions may provide a custom color, which will be represented in the email-based notifications and various buttons throughout the Order Tool user interface.

In the email-based notifications:

An institution's "Tool name" and custom color will be visible in the email notification header text. The custom color is also visible in the "View Order" button at the bottom of the email-based notifications.

The screenshot shows an email notification for IU eTexts Order Tool. The header includes the tool name and order number: "IU ETEXTS ORDER TOOL" and "Order IU-20190327-191 Receipt". A red box highlights the "Thank you!" message, which includes a custom message: "You have successfully submitted your IU eTexts order." Below this, the order details for "ELEMENTARY AKAN II GRAD" are shown, including the section "13085 (Lecture)" and a catalog item "Introduction to Psychology LoudCloud Courseware" priced at \$13.00. A red box highlights the "View Order" button, which is styled with the institution's custom color. At the bottom, the tool logo and a custom footer with a "Privacy policy" link are visible.

IU ETEXTS ORDER TOOL
Order IU-20190327-191 Receipt
Tool name and custom color

Thank you!
You have successfully submitted your IU eTexts order.
IU eTexts staff will send e-mail notification to the instructor of record once the stand-alone etext is loaded to the Canvas class site (normally, at least 30 days before the first day of the term).
If you ordered a digital product, contact your publisher rep. to finalize access and set-up.
Custom message

ORDER DETAILS FOR
ELEMENTARY AKAN II GRAD
Spring 2019 / Regular

Order #IU-20190327-191
Submitted on March 27 2019
Submitted by Lynette Mercado

1 SECTION

13085 (Lecture)

CATALOG

Introduction to Psychology LoudCloud Courseware \$13.00
Author(s): BN Courseware / Publisher: Barnes & Noble Courseware / ISBN: 8224000010018
\$ NaN% off

All catalog items delivered to Unizin Engage will be available to students through the LMS.

CONTENT REQUESTS

Content requests are not guaranteed to be available. You will receive email updates about these requests once they become available for delivery or if/when the request can not be fulfilled.

Custom color
Your order will save your students at total of \$NaN

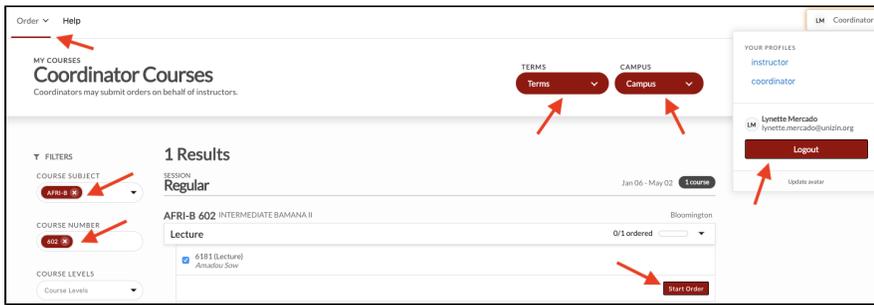
View Order

Tool logo

Custom footer → [Privacy policy](#)

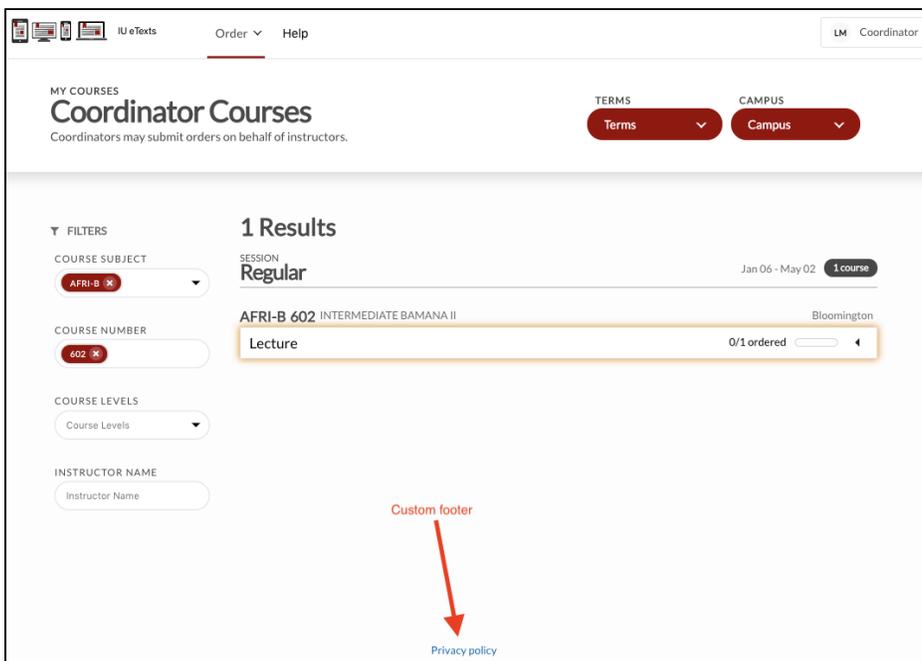
In the user interface:

Throughout the Order Tool user interface, there are various spaces that display an institution's custom color.



Customizable footer

Footer space is available for customization. In the footer, an institution may customize the text and/or display a url. The customizable footer space can be used to capture any of the following: a url to your institution's privacy policy, a url to your Help Desk contact information, a url to Unizin's Order Tool knowledge base documentation, or perhaps a url where information about your eTexts Order Tool program is available. **Note:** Html, custom font colors, and url custom colors are not supported in the footer. Unizin's color choices adhere to the WCAG AA standard for CCR.



Student choice policy for your institution

An institution's policy is expressed in Order Tool via data configurations (provided through your [SIS data feed](#)) and UI customizations for the student experience. An institution may define and configure its student choice policy in Order Tool by working with Unizin's Services team to assert your updates.

Opt-out or Opt-in

Based on an institution's student choice policy as configured in Order Tool, students may opt-in or opt-out of their digital course materials on a title-by-title basis. An institution will need to confirm whether your institution's student choice policy should be **opt-in** or **opt-out**. This selection may be customized based on your institution's policy. *Note: Only one student choice policy option (opt-out or opt-in) may be selected.*

Student choice policy details (text)

An institution's student choice policy is presented in Order Tool to student users. An institution may define the policy details message (i.e. the text body) of your student choice policy. All students will see this policy in the user interface.

Policy details

Opting out of digital course materials

In accordance with federal regulations, you may opt out of digital delivery for certain course materials. Before, opting out, consider the following potential consequences:

- Faculty are not responsible for providing you with alternate materials.
- You will lose access to all the features and benefits of the eText.
- You will lose any other eText content such as highlights, annotations, or study tips.
- You will be responsible for legally obtaining alternate versions of all required course materials.
- You risk falling behind in your course.

Student choice period closed tooltip email address

A **student choice period** is defined as the calendrical period in which students are eligible to opt-out or opt-in. Start and end dates for a student choice period are specified in each [section](#) in an institution's [SIS data feeds](#). If the current date & time falls within the student choice period for a section, a student may opt-out or opt-in of their class materials. If it does not, they may not perform any student choice selections.

If a student choice period is **closed**, students will see details for the date and time for which the student choice period ended. An example is shown in the image below.

The screenshot shows a user interface for 'My Digital Course Materials'. At the top, the user's name 'Lynette Mercado' and email 'lynette.mercado@unizin.org' are displayed. A dropdown menu shows the current term as 'Spring 2020'. Below this, the page title is 'My Digital Course Materials' with the instruction 'Select which digital materials you wish to receive.' A section for 'SPRING 2020' lists a course: 'NURS-R-375 NURSING RESEARCH AND EBP' by Jenny Inggle. A tooltip points to the text 'CHOICE PERIOD CLOSED NOV 28, 2019 AT 6:00 PM CST'. Below the course name, there is an eText item: 'Understanding the Essentials of Critical Care Nursing Edition 3' priced at \$29.13, with a note 'You did not receive this title.' and a savings of \$126.65 (77% savings).

Next to a closed student choice period date and time, a tooltip icon is presented to students. When a student clicks the tooltip icon, further details pertaining to the closed student choice period are displayed. The **email address** in the tooltip can be customized per institution.

The tooltip message reads: 'Choice period is closed'. Below this, it states: 'The choice period is closed for this section. You cannot make changes to the delivery of titles in this section.' It concludes with: 'If you feel like you have reached this message in error, please contact support@unizin.org.' The background of the tooltip shows the course title 'Understanding the Essentials of Critical Care Nursing Edition 3'.

If your institution prefers to direct students to contact your institution's HelpDesk or Support email address, this should be included here.

Student choice email confirmation footer

Students will receive email confirmation messages when they assert a student choice for a course material in Order Tool. Institutions may customize the footer text that appears in the email confirmation message to students. The text that may be customized is framed below, toward the bottom of the message.

ICON DIRECT

You will not receive the following title

BUS-C 104 BUSINESS PRESENTATIONS
Erin Peabody, Jennifer Whitley

CHOICE PERIOD CLOSSES SEPT, 5 2019

WILEY: Intermediate Accounting, 17th Edition **\$40.00**
Author(s): Kieso / Publisher: IU eTexts / ISBN: 9781119503675 ~~\$133~~ (70% savings)

The change was made by Oscar Outputter of ICON Direct.

Manage your digital materials

You're missing out on \$93 of savings

You will not be able to opt in or opt out of ICON Direct resources after a course's last day for "Tuition & Fee Adjustment" deadline. Visit the Registrar's Course Deadline site for more information about when this date occurs.



Privacy Policy